



## Sponsor Experience Form

The AHP sponsor organization must show it is experienced and qualified to perform the responsibilities as committed to in the AHP application. The past five years of performance from the AHP sponsor will impact sponsor qualification ranking. The criteria used to establish sponsor qualifications includes calculating measures of program compliance including: de-obligations, modifications, exceptions, inclusion on the disbursement hold, remediation, or problem project lists.

Use the space provided to complete the questions. Attach additional sheets if necessary.

Number of years in operation:

Total number of employees:

Average tenure of staff responsible for administration of the AHP subsidy:

List any prior names of the sponsor organization.

Estimate the amount of time spent on technical assistance with HCD staff.

How will staff responsible for the administration of the proposed AHP project accomplish project start, semi-annual reporting, post completion reporting, and long-term monitoring (if required) as outlined in the Implementation Plan?

Describe the sponsor's understanding of how to fulfill any of the following committed to in the application: donated property, homeless, targeting, promotion of empowerment, first district priority, second district priority, and community stability.

Has the sponsor been subject to default, general partner default, disposition of or status of default, foreclosure, judgment or findings of non-compliance for any housing development by any member of the development team?

If yes, explain below:

If the sponsor has little or no experience with the development of affordable housing, explain what steps will be taken to ensure a successful project, including any outside expertise.

**Rental applications: Proceed to page three.**

**Homeownership applications: Proceed to page four.**

**RENTAL ONLY**

If there is an excess in the construction budget and/or contingency, explain how the remaining funds will be utilized.

In previous developments, identify the cause of rent increases aside from annual renewals, including projections to project completion or during operation.

**HOMEOWNERSHIP ONLY**

How many units has the sponsor assisted with down-payment or rehabilitation assistance?

How many units has the sponsor assisted that require third-party monitoring?

Of those units, how many have received AHP funds?

Has the sponsor established a relationship with the FHLBank member to complete disbursements using a reimbursement process?

Is there a wait list with homebuyers/owners that would fulfill the commitments made in this application?

If no, explain how the sponsor will fund disbursements and then request reimbursement using AHP subsidy.

If no, explain what steps the sponsor will take to identify households that will fulfill the commitments made in this application.

Explain staff experience with down-payment assistance or working with contractors to perform rehabilitation.

Explain the process staff will use to submit disbursement requests no later than 90 days from the date of closing for purchase projects or within 90 days from the rehabilitation completion date for rehabilitation projects as required by the Implementation Plan.