

AHP Online Registration for FHLBank Members and Project Sponsors





Table of Contents

Using AHP Online - Guide for Project Sponsors:	2
Sponsor/Consultant Registration	2
Creating an Account	2
Setting Up Your User Profile	5
Edit Profile Screen	5
Create or Select An Organization	6
Organization Information	7
Service Area	8
Review & Submit	9
Confirmation	9
Using AHP Online – Sponsors/Consultants	10
Accessing AHP Online	10
Logging In	11
Receiving and Entering the Verification Code	12
Editing the User Profile	13
Edit Organization	14
Using AHP Online – Guide for Members	15
Hours of Operation	15
AHP/HSP Authorization Form	15
Members Only	15
Accessing AHP Online	16
Creating an Account	17
Logging in to AHP Online	20
Logging in Through the Members Only Portal	20
Logging in Through the AHP Online Welcome Screen	20
Information Security	22
Where is the data stored?	22
Useful Links:	22
Resetting Your Password:	22
For Technical Assistance:	22



Using AHP Online - Guide for Project Sponsors:

SPONSOR/CONSULTANT REGISTRATION

CREATING AN ACCOUNT

If this is the first time you are logging in, you will need to create an account.

1. Select the link to AHP Online on FHLBank's Community Programs AHP web page (www.fhlbtopeka.com/ahp). You can also go directly to AHP Online at the following: www.ahpfhlbtopeka.com.
2. On the Welcome Page, select "Sponsor Sign In."

FYI

If you have previously registered but cannot remember your username or password, contact HCD.

If you need help, contact Housing and Community Development between the hours of 8:00 a.m. and 5:00 p.m. for assistance.

The screenshot shows the 'Welcome' page for FHLBank Topeka's Affordable Housing Program. The page features a blue header with the FHLBank Topeka logo and the text 'Welcome'. Below the header, it states 'This is a secure site for FHLBank Topeka Affordable Housing Program participants.' There are two blue buttons: 'Sponsor Sign In' and 'Member Sign In'. A red box with a red arrow points to the 'Sponsor Sign In' button, containing the text: 'Select "Sponsor Sign In" to sign in for an existing account or to create a new account. If you have previously created an account but cannot remember your Username or password, contact HCD for assistance. DO not create a new account.' Below the buttons, it says 'AHP Online hours: 6:30 a.m. to midnight CT' and 'Questions? Click on the link to contact FHLBank's Housing and Community Development Department via email or call 866-571-8155.' At the bottom, a red box contains the text: 'For optimal performance, FHLBank recommends using the latest version of Internet Explorer.' The background of the page is a blue sky with a white house roof.

To create an account:

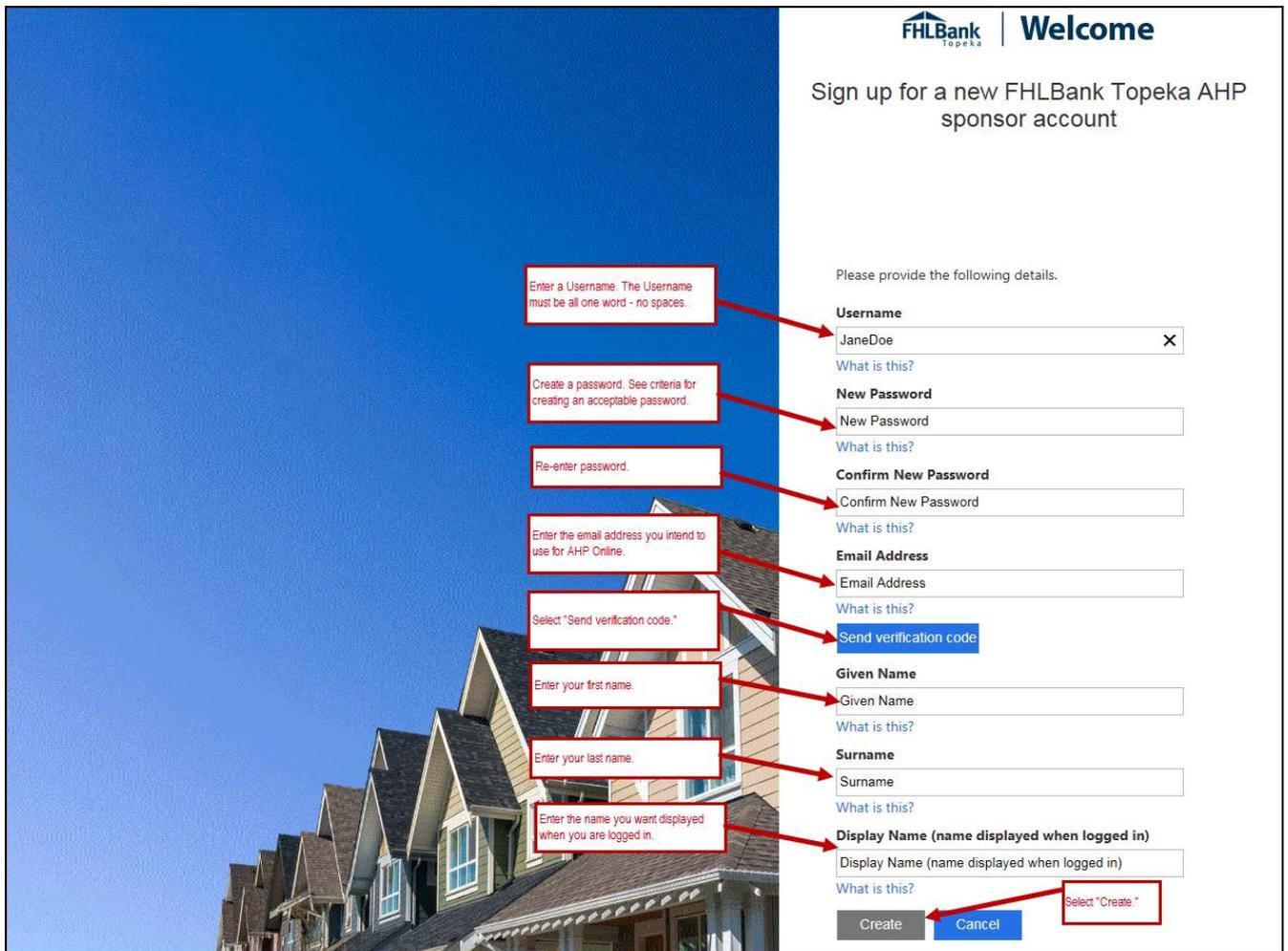
First Tier Authentication

1. Enter the information required on the screen. **Be sure to enter all information before proceeding to the next step** (selecting "Send verification code").
2. Select "Send verification code." The prompt will change to "Verify code." This is the first step in the two-tier authentication process.
3. This step will authenticate the email address you provided. When the code is received via the email provided, enter the verification code, and select "Verify code." **The code must be entered within approximately three minutes, or you will be required to request a new verification code.**
4. Select "Create."

FYI

Passwords must be 8-16 characters and must include three out of four of the following:

- Lowercase characters
- Uppercase characters
- Numbers (0-9)
- One or more of the following symbols: @ # \$ % ^ & * _ + = [] { } | \ : ' ~ " () .



FHLBank Topeka | Welcome

Sign up for a new FHLBank Topeka AHP sponsor account

Please provide the following details.

Username
JaneDoe

What is this?

New Password
New Password

What is this?

Confirm New Password
Confirm New Password

What is this?

Email Address
Email Address

What is this?

Send verification code

Given Name
Given Name

What is this?

Surname
Surname

What is this?

Display Name (name displayed when logged in)
Display Name (name displayed when logged in)

What is this?

Select "Create."

Enter a Username. The Username must be all one word - no spaces.

Create a password. See criteria for creating an acceptable password.

Re-enter password.

Enter the email address you intend to use for AHP Online.

Select "Send verification code."

Enter your first name.

Enter your last name.

Enter the name you want displayed when you are logged in.



Second Tier Authentication

The second tier of authentication is received via either text (“Send Code”) or phone call (“Call Me”).

1. Verify the “Country Code” is correct.
2. Enter the phone number to which you want the verification code sent. This number will also be used for future verifications.
 - If a verification code will be received via text, follow the prompts on the screen. **The verification code must be entered within approximately three minutes, or you will be required to request a new verification code.**
 - If the verification will be received via phone call, follow the voice prompts in the phone call. **Verifications received via phone call must be made to a direct office number or cell phone (i.e. a number you will have access to when you are logging in to AHP Online).**

FHLBank Topeka | Welcome

Verify your FHLBank Topeka AHP sponsor account

Enter a number below that we can send a code via SMS or phone to authenticate you.

Country Code
United States (+1) ▼

Phone Number
5555555555 ✕

Send Code Call Me Cancel

Verification code may be received either via text or phone call.

FYI

If you will access AHP Online from both your office and home computers, it may be best to enter your cell number as the phone number to which you want your verification code sent. If you are unable to receive the verification code, you will be unable to access AHP Online. Likewise, if you do not have a direct office number that reaches only you, it may also be best to enter your cell number.

SETTING UP YOUR USER PROFILE

EDIT PROFILE SCREEN

1. Enter information as applicable.
 - ❖ Fields highlighted in yellow are required.
 - ❖ Fields highlighted in green are optional.
 - a. The email displayed on this page is the email provided when the account was created. It cannot be edited by the user.
 - b. The Work Phone Number you provide does not need to be the same as the phone number you provided for the authentication process. It does not need to be a direct line and may be an office line with an extension number.
2. Review information and select "Save" to continue.


Jane Doe | Logout
Current as of April 20, 2017 at 11:54 AM CDT

User Profile ?

= Required fields

= Optional fields

Edit Profile

<p>Login ID: dq15czwe!gmfxyt38uug7ki-</p> <p>Salutation:* Ms. ▼</p> <p>First Name:* Jane</p> <p>Middle Initial: </p> <p>Last Name:* Doe</p> <p>Title/Position: <input type="text" value="Executive Director"/></p> <p>Email:* terri.smith@fhlbtopeka.com</p> <p>Confirm Email:* terri.smith@fhlbtopeka.com</p>	<p>Cell Phone Number: </p> <p>Work Phone Number:* 5555555555 Extn: </p> <p>Fax Number: </p> <p>Address Line1* One Security Benefit Place</p> <p>Address Line2 </p> <p>ZIP* 66606 Zip+4 2542 <input type="button" value="Lookup"/> ?</p> <p>City TOPEKA Congressional District KS02</p> <p>County SHAWNEE Census Tract 0024.00</p> <p>State KS CBSA 45820</p>
--	---

* Required to save the page

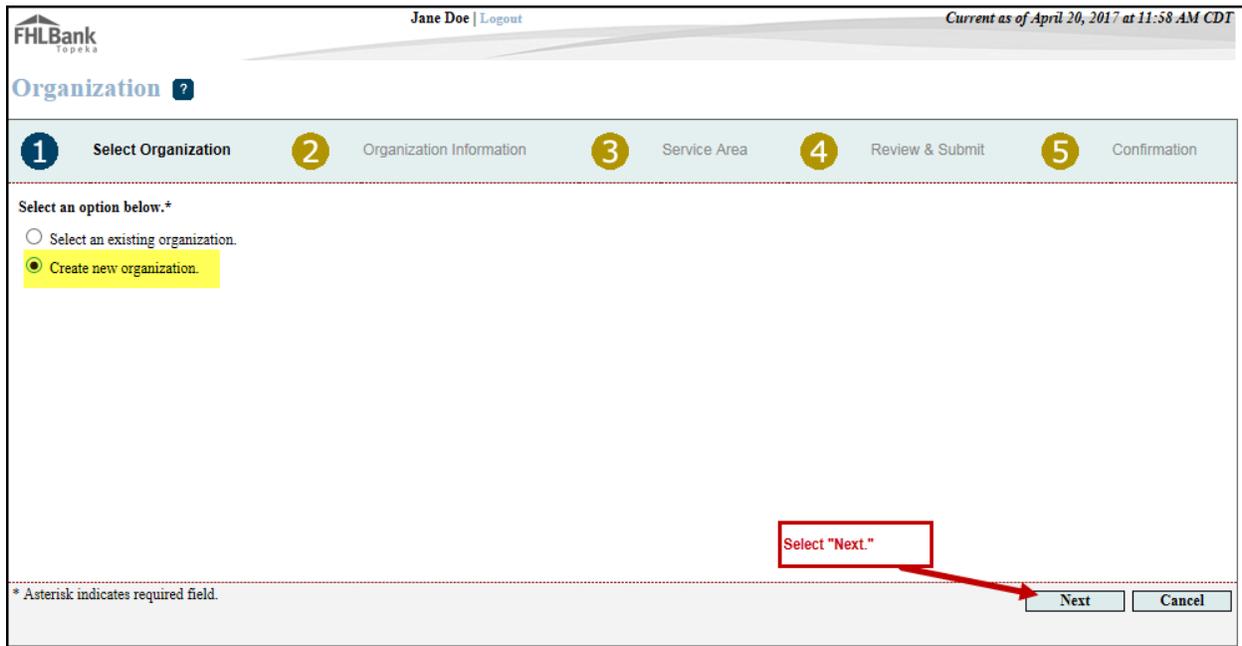
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CREATE OR SELECT AN ORGANIZATION

Sponsor and consultant organizations are required to create a new organization when they log in for the first time for that organization. If more than one individual will register for the same organization, only the first person registering for that organization will need to create the organization on this screen.

After the organization has been registered once, it will not need to be registered again.

To create a new organization, select “Create new organization.” If the organization has already been entered in AHP Online, select “Select an existing organization” and review pages for accuracy. If information needs to be edited, see “[Edit the User Profile](#)” or “[Edit Organization](#).”



Jane Doe | Logout Current as of April 20, 2017 at 11:58 AM CDT

Organization ?

1 Select Organization 2 Organization Information 3 Service Area 4 Review & Submit 5 Confirmation

Select an option below.*

Select an existing organization.

Create new organization.

Select "Next." →

* Asterisk indicates required field.

ORGANIZATION INFORMATION

1. Enter information as applicable.
 - ❖ Fields highlighted in yellow are required.
 - ❖ Fields highlighted in green are optional.
2. Select at least one or more services provided as applicable.
3. Review information for accuracy and select "Next" to continue.

FYI

Use www.usps.com to verify the ZIP+4.

See [ZIP + 4 and Census Tract Look Up](#) for instructions.

Jane Doe | Logout
Current as of April 20, 2017 at 11:59 AM CDT

Organization ?

Legend:
 = Required fields
 = Optional fields

1 Select Organization
 2 Organization Information
 3 Service Area
 4 Review & Submit
 5 Confirmation

Organization Information

Organization Name*

Organization Type*

Phone Number*

Fax Number

Website

Services Provided* Must select at least one type of service provided.

<input type="checkbox"/> Affordable Housing Development	<input type="checkbox"/> Employment Training
<input type="checkbox"/> Architectural/Engineering	<input type="checkbox"/> Financial Literacy
<input type="checkbox"/> Consulting	<input type="checkbox"/> Health Care Services
<input type="checkbox"/> Counseling Services (mental health)	<input type="checkbox"/> Housing Counseling (pre and post)
<input type="checkbox"/> Counseling Services (residential support)	<input type="checkbox"/> Job Training/Welfare to Work
<input type="checkbox"/> Counseling Services (substance abuse)	<input type="checkbox"/> Legal
<input type="checkbox"/> Day Care/Youth Programs	<input type="checkbox"/> Office of Minority and Women Inclusion (OMWI)
<input type="checkbox"/> Education	<input type="checkbox"/> Property Management
<input checked="" type="checkbox"/> Elderly Services	<input checked="" type="checkbox"/> Special Needs Housing

Mailing Address

Address Line1*

Address Line2

ZIP* ZIP+4* ?

City TOPEKA
 County SHAWNEE
 State KS

Other

* Asterisk indicates required field.

When all required information is complete, verify it is correct, and select "Next" to continue.

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FHLBank recommends sponsors select "Project Sponsor" and consultants select "Other" for Organization Type

SERVICE AREA

1. Provide information regarding the sponsor organization's service area. AHP Online will provide prompts based on information provided. If the organization services the entire United States of America, no additional prompts will display.
2. Select "Next" when finished.

In the example below, the sponsor organization only provides service to certain neighborhoods within a municipality.

Jane Doe | [Logout](#)
Current as of April 20, 2017 at 12:03 PM CDT

Organization ?

1 Select Organization
 2 Organization Information
 3 **Service Area**
4 Review & Submit
 5 Confirmation

Does the organization service the entire United States of America?* Yes No

Does the organization service multiple states?* Yes No

State* Kansas

Does the organization service the entire state?* Yes No

County

Select County(ies)*

ALLEN	>	
ANDERSON	>>	
ATCHISON	<	
BARBER	<<	
BARTON		

Does the organization service the entire county(ies) selected?* Yes No

Municipality(ies)

Enter Municipality*

Does the organization service the entire municipality(ies) selected? * Yes No

Neighborhood(s)

Enter Neighborhood*

Back

Next

Cancel

* Asterisk indicates required field.

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Answer questions, and follow prompts to provide information on the Sponsor's service area.

To select a county, click on each county the organization services, and select ">" to add. The county(ies) will move to the box indicated by the arrow. Follow this process for additional prompts (i.e. Municipality(ies) and Neighborhood(s)).

Review information and select "Next" to continue.

REVIEW & SUBMIT

1. Review the information for accuracy.
2. Select “Back” to correct information.
3. Select “Submit” to complete and submit the Organization Information.

Jane Doe | Logout Current as of April 20, 2017 at 12:11 PM CDT

Organization ?

1 Select Organization 2 Organization Information 3 Service Area 4 **Review & Submit** 5 Confirmation

Organization Information

Organization Name Specialty Services Inc
 Organization Type Not-for-Profit Organization
 Services Provided Elderly Services
 Special Needs Housing
 Phone Number 5555555555
 Fax Number
 Website
 Mailing Address One Security Benefit Place,
 TOPEKA,
 KS, 66606-2542

Service Area

Does the organization service the entire United States of America? no
 Does the organization service multiple states? no
 State Kansas
 Does the organization service the entire state? no
 Selected Counties SHAWNEE (KS)
 Does the organization service the entire county(ies) selected? yes

If information is correct, select "Submit."

Back Submit Cancel

CONFIRMATION

Select “Finish” to complete the Organization Information requirements to access AHP Online. If the organization needs to be edited, see “[Editing the User Profile.](#)” Otherwise, continue to “[Initiate Application.](#)”

Jane Doe | Logout Current as of April 20, 2017 at 12:12 PM CDT

Organization ?

1 Select Organization 2 Organization Information 3 Service Area 4 Review & Submit 5 **Confirmation**

Organization Information

Organization Name Specialty Services Inc
 Organization Type Not-for-Profit Organization
 Services Provided Elderly Services
 Special Needs Housing
 Phone Number 5555555555
 Fax Number
 Website
 Mailing Address One Security Benefit Place,
 TOPEKA,
 KS, 66606-2542

Service Area

Does the organization service the entire United States of America? no
 Does the organization service multiple states? no
 State Kansas
 Does the organization service the entire state? no
 Selected Counties SHAWNEE (KS)
 Does the organization service the entire county(ies) selected? yes

Select "Finish" to complete the Organization Information.

Finish



USING AHP ONLINE – SPONSORS/CONSULTANTS

ACCESSING AHP ONLINE

Select the link to AHP Online on FHLBank’s Community Programs AHP web page.

On the Welcome Page, select “Sponsor Sign In.”

FHLBANK TOPEKA'S MISSION

WE MAKE A DIFFERENCE BY HELPING OUR MEMBERS BUILD THEIR COMMUNITIES

Thank you for partnering with us.

FHLBank Topeka | One Security Benett Place | Suite 100 | Topeka, KS 66606 | 785-233-0507 | © 2017 FHLBank Topeka | Legal Disclaimer | www.fhltopeka.com

FHLBank Topeka | Welcome

This is a secure site for FHLBank Topeka Affordable Housing Program participants.

[Sponsor Sign In](#)

[Member Sign In](#)

AHP Online hours: 6:30 a.m. to midnight CT

Questions? Click on the link to contact FHLBank's Housing and Community Development Department via email or call 866-571-8155.

For optimal performance, FHLBank recommends using the latest version of Internet Explorer.

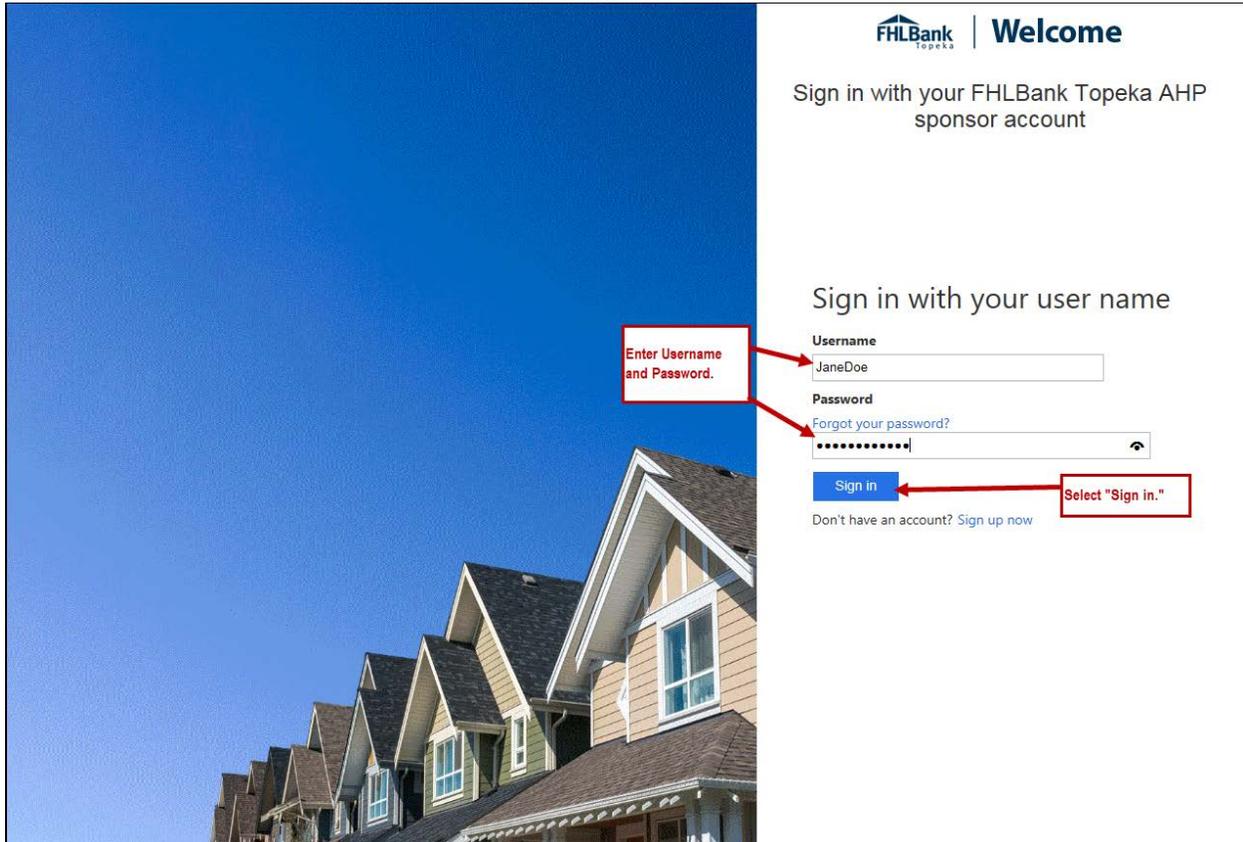
LOGGING IN

If you do not have an existing account, you will need to create one. Go to [“Sponsor/Consultant Registration.”](#)

1. Enter Username and password.
2. Select “Sign In.”

FYI

To reset your password, select “Forgot your password?” and follow the prompts.



The screenshot shows the login interface for FHLBank Topeka. The page features a blue header with the bank's logo and the word "Welcome". Below the header, there is a prompt to sign in with an AHP sponsor account. The main section is titled "Sign in with your user name" and contains two input fields: "Username" (with the text "JaneDoe") and "Password" (with masked characters and a "Forgot your password?" link). A blue "Sign in" button is positioned below the password field. A red box with the text "Enter Username and Password." has arrows pointing to both input fields. Another red box with the text "Select 'Sign in.'" has an arrow pointing to the "Sign in" button. At the bottom left of the page, there is a link that says "Don't have an account? Sign up now". The background of the page is a photograph of a row of houses under a clear blue sky.



RECEIVING AND ENTERING THE VERIFICATION CODE

Select the method by which you want to receive the verification code.

FHLBank Topeka | Welcome

Verify your FHLBank Topeka AHP sponsor account

We have the following number on record for you. We can send a code via SMS or phone to authenticate you.

Phone Number
XXX-XXX-XXXX

Select method by which you want to receive the verification code.

Send Code Call Me Cancel

Verification Code Received Via Text: If a verification code will be received via text, follow the prompts on the screen.

1. Once the text is received, enter the verification code in the space provided. **The verification code must be entered within approximately three minutes, or you will be required to request a new verification code.**
2. If the verification code is entered within three minutes and is entered correctly, you will automatically be advanced to the next screen.

Verification Code Received Via Phone: If the verification will be received via phone call, follow the voice prompts in the phone call. **Verifications received via phone call must be made to your direct line.**

1. You must answer your phone. The verification process cannot take place with voice mail.
2. Upon following the voice prompts, you will automatically be advanced to the next screen.

FHLBank Topeka | Welcome

Verify your FHLBank Topeka AHP sponsor account

If the code is received via text, enter the code as shown below.

We have the following number on record for you. We can send a code via SMS or phone to authenticate you.

Phone Number
XXX-XXX-9149

Enter your verification code below, or
send a new code

798858

Cancel

EDITING THE USER PROFILE

To make changes to the User Profile:

1. Go to the “My Applications” page.
2. In the “Profile” drop-down menu, select “Edit Profile.”

Lead Sponsor | Logout Current as of April 27, 2017 at 4:16 PM CDT
Home | Messages (0) | Guides/Info

My Applications My Projects **Profile**

My Applications

Application Number	Application Name	Status
Current Last Round - 2017A		
10000395	Running Creek Villas	Pending

Funding Round Information:
Application Deadline: As established annually in the AHP Implementation Plan.
 If you have any questions regarding the AHP, please contact us at 866-571-8155.
Hours of Operation: Housing and Community Development hours of operation are from 8:00 a.m. to 5:00 p.m. CT, Monday through Friday, excluding federal holidays.

Only editable fields may be changed. Contact HCD at 866.571.8155 if you need to change the email address displayed on this screen.

The phone number displayed on this screen is not the phone number provided at registration to be used for the two-tier authentication process. If you need to change that phone number, contact HCD.

3. Edit information as needed.
4. Review information for accuracy and select “Save” to submit.

Lead Sponsor | Logout Current as of April 27, 2017 at 4:21 PM CDT
Home | Messages (0) | Guides/Info

My Applications My Projects **Profile**

User Profile ?

Edit Profile

Login ID: JaneDoe
 Salutation*: Dr.
 First Name*: Jane
 Middle Initial:
 Last Name*: Doe
 Title/Position:
 Email*: jjeyakumar@ceiamerica.com
 Confirm Email*: jjeyakumar@ceiamerica.com

Cell Phone Number:
 Work Phone Number*: 4129420202 Extn: 1234
 Fax Number:
 Address Line1*: One Security Benefit Place
 Address Line2:
 ZIP*: 73101 Zip+4: 4782 ?
 City: OKLAHOMA CITY Congressional District
 County: OKLAHOMA Census Tract
 State: OK CBSA

* Required to save the page

EDIT ORGANIZATION

To make changes to the Organization:

1. Go to the “My Applications” page.
2. In the “Profile” drop-down menu, select “Edit Organization.”
3. Select “Edit current organization (organization name).” **Do not** select “Select another organization” or “Create new organization.”
4. Select “Next.”

Only editable fields may be changed.

1. Select information to be edited.
2. Edit information as needed.
3. Review information for accuracy and select “Next” to continue.
4. Continue process through the “Review and Submit” screen. Review information for accuracy. Select “Submit.”
5. On the “Confirmation” screen, select “Finish.”



Using AHP Online – Guide for Members

HOURS OF OPERATION

AHP Online will be available between the hours of 6:30 a.m. to midnight (Central Time). It will be offline for routine maintenance and updates between the hours of midnight and 6:30 a.m. (Central Time).

AHP/HSP AUTHORIZATION FORM

To access AHP Online, complete an AHP/HSP Authorization Form (Form). The form designates authorized users for the member institution. Members may access the Authorization Form along with Member Instructions for AHP/HSP Authorization Form on the AHP website (<https://www.fhlbtopeka.com/community-programs-grant-programs-resources>).

Complete the Form only once. If additions need to be made to the designated authorized users for the member institution, complete an AHP/HSP Supplemental Authorization Form (Supplemental Form).

Allow two weeks for FHLBank to process the Form or the Supplemental Form.

MEMBERS ONLY

Once FHLBank has received the completed Form or Supplemental Form, authorized users will receive a secure email notifying them to contact their institution's Member Administrator to set up a username. *If you do not know the name of your institution's Member Administrator, contact HCD or Product Administration for assistance.*

To Remove an Authorized User:

To remove someone from the Authorization Form or the Supplemental Authorization Form, email HCD or FHLBank's Product Administration department. In addition, you must notify your institution's Member Administrator to remove the individual(s) from the Members Only portal.



The Member Administrator will set up your username and set up your permissions. To access AHP Online, you'll need to be assigned the AHP/HSP Role.

ACCESSING AHP ONLINE

If you are not registered, go to [Creating an Account](#).

If you are registered, go to [Logging in to AHP Online](#).

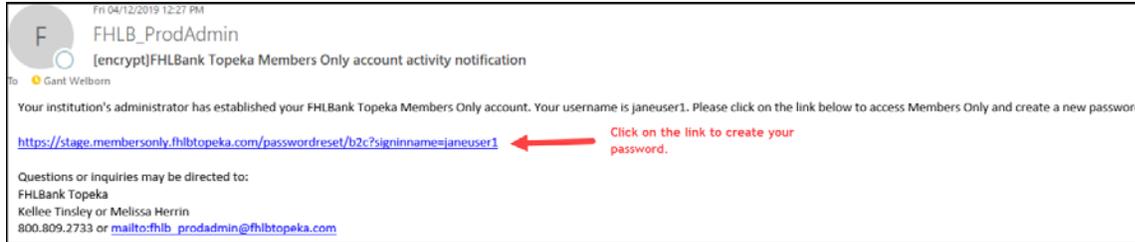
FYI

If you have previously registered but cannot remember your username or password, contact HCD.

If you need help, contact Housing and Community Development between the hours of 8:00 a.m. and 5:00 p.m. for assistance.

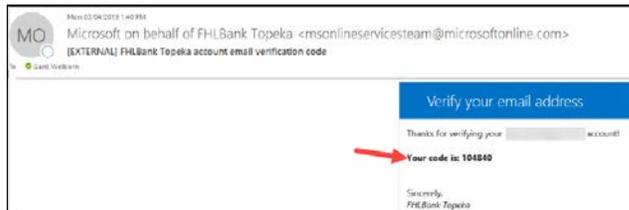
CREATING AN ACCOUNT

When the Member Administrator has set up your username and permissions, you'll receive an email that includes your username and a link. Click on the link. The link will open the Welcome page.

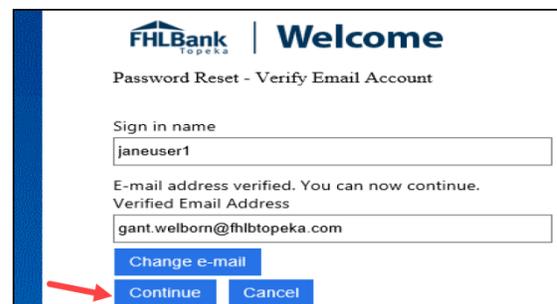
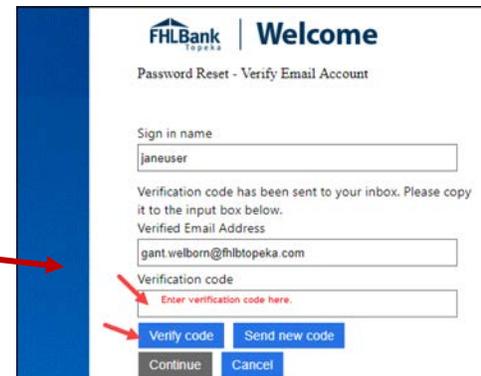


First Tier Authentication

1. On the Welcome page, your username (sign in name) will already be filled in.
2. Enter the email that was provided on the Form or Supplemental Form. *You cannot use this screen to change your email. If you need to change your email, you'll need to do so on a Supplemental Form.*
3. Select "Send verification code."
4. Look for the email in your inbox. It will not come directly from FHLBank Topeka but will come from Microsoft on behalf of FHLBank Topeka. The email will include the verification code you'll need to continue.



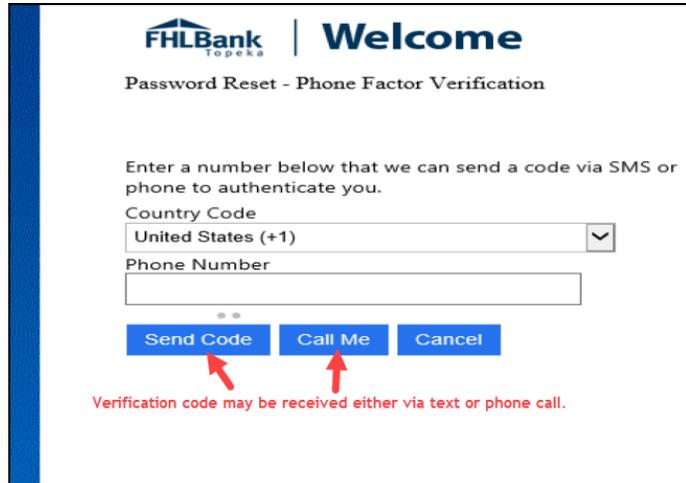
5. Enter the verification code from the email in the space provided on the Welcome page.
6. Select "Verify code."
7. The screen will notify you that your email address is now verified.
8. Select "Continue." *Please note: It appears there is an option to change your email address at this point ("Change email" button displays). You cannot use this screen to change your email. If you need to change your email, you'll need to do so on a Supplemental Form. This option has been disabled; however, since the button is a Microsoft default on the page, we are unable to remove it.*



Second Tier Authentication

The second tier of authentication is received via either text (“Send Code”) or phone call (“Call Me”).

1. Verify the “Country Code” is correct.
2. Enter the phone number to which you want the verification code sent. This number will also be used for future verifications.
 - If a verification code will be received via text, follow the prompts on the screen. **The verification code must be entered within approximately three minutes, or you will be required to request a new verification code.**
 - If the verification will be received via phone call, follow the voice prompts in the phone call. Verifications received via phone call must be made to a direct office number or cell phone (i.e. a number you will have access to when you are logging in to AHP Online).

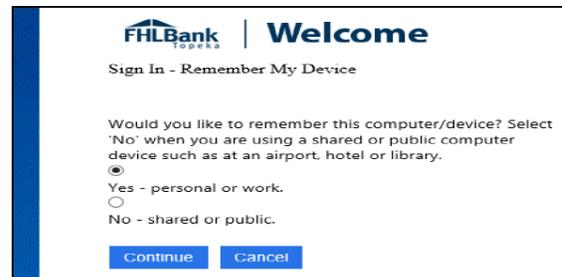


The screenshot shows the 'Password Reset - Phone Factor Verification' screen. It features the FHLBank Topeka logo and a 'Welcome' message. Below the header, it asks the user to 'Enter a number below that we can send a code via SMS or phone to authenticate you.' There is a 'Country Code' dropdown menu currently set to 'United States (+1)' and a 'Phone Number' input field. At the bottom, there are three buttons: 'Send Code', 'Call Me', and 'Cancel'. Red arrows point to the 'Send Code' and 'Call Me' buttons, with a red caption below them stating 'Verification code may be received either via text or phone call.'

FYI

If you will access AHP Online from both your office and home computers, it may be best to enter your cell number as the phone number to which you want your verification code sent. If you are unable to receive the verification code, you will be unable to access AHP Online. Likewise, if you do not have a direct office number that reaches only you, it may also be best to enter your cell number.

3. Once you have entered the verification code, you’ll be taken to the “Remember My Device” screen. *This screen defaults to “Yes,” so if you are on a public or shared computer, it is recommended you change the answer to “No.”* Selecting “Yes” will require you to repeat the multi-factor (two-tier) authentication every 90 days instead of every time you log in.



The screenshot shows the 'Sign In - Remember My Device' screen. It features the FHLBank Topeka logo and a 'Welcome' message. Below the header, it asks the user 'Would you like to remember this computer/device? Select “No” when you are using a shared or public computer device such as at an airport, hotel or library.' There are two radio button options: 'Yes - personal or work.' (which is selected) and 'No - shared or public.' At the bottom, there are two buttons: 'Continue' and 'Cancel'.



Create Your Password

1. Using the password requirements in the FYI box on the right, type in your new password in the spaces provided.
2. Select "Continue."

FHLBank Topeka | Welcome

Password Reset - New Password

New Password

Confirm New Password

FYI

Passwords must be 8-16 characters and must include three out of four of the following:

- Lowercase characters
- Uppercase characters
- Numbers (0-9)
- One or more of the following symbols: @ # \$ % ^ & * _ + = [] { } | \ : ' ~ " () .



LOGGING IN TO AHP ONLINE

There are two different ways to log in AHP Online.

- ✓ Members Only Portal
- ✓ AHP Online Welcome Screen

LOGGING IN THROUGH THE MEMBERS ONLY PORTAL

1. To log in to AHP Online through the Member Only portal, select the “Members Only” link at the top of FHLBank Topeka’s home screen.



2. Select “Log in.”
3. Enter your username and password.
4. If you did not select “Remember My Device” when you registered or are not on that device, you will need to select a method of authentication:
 - ❖ Text
 - ❖ Phone call
5. Once you are in the Member Portal, you can select the AHP link at the top right of the screen. The link will direct you to one of the following AHP Online screens:
 - ❖ **MY APPLICATIONS** (if the current application round is open)
 - ❖ **MY PROJECTS** (if an application round is not open)

FYI
For optimal performance, FHLBank recommends using the latest version of Internet Explorer.

LOGGING IN THROUGH THE AHP ONLINE WELCOME SCREEN

1. Go to <https://www.ahpfhlbtpeka.com/>. You can also reach this same site by selecting the **AHP ONLINE** button on many of the Community Programs web pages. This will direct you to the AHP Online Welcome screen.
2. Select “Member Sign In.”



3. Enter your username and password. *Although the screen suggests you should enter your email (by the example in the username box), enter your username, not your email address.*

Receiving and Entering the Verification Code

1. Enter the phone number you want to use to receive the verification code. Once your account has been created, this is the phone number the system will use for verification.
2. Enter the method by which you want to receive the verification code.
 - Text
 - Phone Call

3. Upon receipt of the verification code, enter it in the appropriate box. The verification code must be entered within approximately three minutes, or you will be required to request a new verification code.
4. Once you have entered the verification code, you will be directed to one of the following AHP Online screens:
 - ❖ **MY APPLICATIONS** (if the current application round is open)
 - ❖ **MY PROJECTS** (if an application round is not open)



Information Security

WHERE IS THE DATA STORED?

- The data is stored on Amazon Web Service servers in the cloud.
- Amazon Web Service Cloud Security website: <https://aws.amazon.com/security/>
- Information on Assurance certifications: <https://aws.amazon.com/compliance/pci-data-privacy-protection-hipaa-soc-fedramp-faqs/>

USEFUL LINKS:

- Business Continuity Plan: <https://www.fhlbtopeka.com/corporate-governance/business-continuity-plan>
- Fraud Awareness: <https://www.fhlbtopeka.com/corporate-governance-fraud-awareness>
- FHLBank Information Assurance: <https://www.fhlbtopeka.com/corporate-governance-information-assurance>
- Internal Control System: <https://www.fhlbtopeka.com/corporate-governance-internal-control-system>

RESETTING YOUR PASSWORD:

To reset your password, follow the prompts.

FOR TECHNICAL ASSISTANCE:

Contact Housing and Community Development via the contact information below with questions or difficulty logging in. When contacting Housing and Community Development, provide your contact information (name, member name, phone number, and email) and a description of the issue.

Phone: 1.866.571.8155

Email: hcdahp@fhlbtopeka.com

FYI

To protect sensitive information, after logging out of AHP Online, close all browser windows.