FHLBank Topeka MSU Denver Scholarship Program Application and Agreement

FHLBank Member (Member)		DDA	
Contact (must be on FHLBank Master Transaction Agreement (MTA)		Title	
Mailing Address	City	State	Zip Code
E-mail	Phone	Fax	

Registered Participant's Name	Registration Type: ☐ Member Employee ☐ Housing Sponsor (list name)		Course Date (mm/yyyy)
E-mail	City	State	Reimbursement Amount

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Total Reimbursement Amount Requested

Whereas, the MSU Denver Scholarship program is a voluntary grant program of the Federal Home Loan Bank of Topeka (FHLBank), and MSU Denver scholarship funds may be used only for the purposes stated in this Application and Agreement (Agreement); and

Whereas, Member's participation in the MSU Denver Scholarship program will be governed by the terms and conditions stated herein and FHLBank policies and procedures, specifically FHLBank's TCLP, which govern the MSU Denver Scholarship program, available on FHLBank's website, whether now existing or hereafter amended or implemented, all of which are incorporated by reference.

Now, therefore, Member hereby agrees as follows:

A. Program Activities.

For approved applications, FHLBank will reimburse registration(s) for FHLBank Topeka Affordable Housing Institute at MSU Denver non-credit courses. Members may request MSU Denver Scholarship funds subject to the following:

1. MSU Denver Scholarship program funds are only for non-credit course registrations through the FHLBank Topeka Affordable Housing Institute at MSU Denver.

2. Participants must enroll in the course through the MSU Denver registration process and pay for the course.

3. After registration and payment, Member's may submit an MSU Denver Scholarship program Application and Funding Agreement and provide evidence of non-credit course registration and payment.

4. MSU Denver Scholarship funds are capped at five scholarships per member, on a first-come, first-served basis, subject to program funds availability.

5. Members may submit multiple applications, subject to the member limit described above.

6. FHLBank will establish the amount of funds available for MSU Denver Scholarship program recipients annually. FHLBank may deny applications once the available funds have been exhausted.

7. Program funds unused as of November 30 will be reallocated to the AHP Extra program, or to other voluntary programs at the discretion of FHLBank.

8. Completed MSU Denver Scholarship applications are submitted via email to AHI@fhlbtopeka.com.

B. Disbursement Requirements

1. In order for MSU Denver Scholarship program funds to be disbursed, this Agreement must be signed by an Authorized User of the Member, as set forth in the Master Transaction Agreement.

2. By signing this Agreement, the Member certifies that it meets the requirements of the MSU Denver Scholarship program as described in this Agreement.

3. Upon FHLBank's receipt and approval of the completed Application and Agreement, MSU Denver Scholarship program funds will be credited to the Member's demand deposit account. For housing sponsor registration reimbursements, once the MSU Denver Scholarship program funds are deposited in the Member's account, they must be disbursed to the housing sponsor within 30 days.

4. If MSU Denver Scholarship program recipients unenroll or are otherwise unable to attend classes after funds are disbursed, Member agrees to notify FHLBank and pay back that portion of funds to FHLBank.

5. **Member may be restricted from future access to FHLBank's Housing and Community Development department programs if:**

    a. **Member fails to supply any requested documentation; or**
    b. **FHLBank receives evidence that MSU Scholarship program funds were misused.**

    In addition to other MSU Scholarship program applications, this would include the Affordable Housing Program, TurnKey down payment assistance, Community Housing Program/Community Development Program advances, Native American Housing Initiatives (NAHI) grants program, Community Assistance Recover Effort (CARE) or other programs as may be hereafter created or amended.

C. Miscellaneous

Member agrees that FHLBank may refer to the MSU Denver Scholarship program funding and the Member's participation in the MSU Scholarship program in FHLBank's marketing materials and public outreach efforts and may otherwise advertise or communicate, orally or in writing, information regarding the Member and MSU Scholarship program funding, and in so doing, may refer to the MSU Denver Scholarship Member by name.

D. Execution

The undersigned represents and warrants they are an authorized representative of the Member, as set forth in the Master Transaction Agreement. With the intent to be legally bound hereby, the undersigned hereby acknowledges, agrees, and consents to the foregoing.

Member: _____

By: _____

(Signature of person authorized by Member*)

Print Name: _____

Date : _____

*Master Transaction Agreement must be on file with FHLBank

For FHLBank Internal Use

Confirmed receipt of properly executed Application and Funding Agreement including evidence of registration and payment	
Confirmed MSU Denver Scholarship program amount and member limit	
Confirmed Application and Agreement submitted by authorized individual	
Confirmed member is not restricted due to Community Support Requirements	
Disbursement authorized by	
Data entry completed by	